POLICE and FIRE FEDERAL CREDIT UNION

Balance Your Checkbook With Your Statement

1. Review your check copies and check register and highlight each deposit and credit that appear on your statement. If you have any outstanding deposits or credit items that are not shown on your statement, list the amounts in the **Deposits Not Listed on Your Statement** chart below. Also list any deposits or other credits still outstanding from a previous statement. **Total and enter on Line 3.**

   Review your check copies and check register and highlight each check, debit card purchase, fee, or other debit listed on your statement. If you have any outstanding checks or other debit items that are not shown on your statement, list the amounts in the **Checks and Debits Not Listed on Your Statement** chart. Also list any checks or other debits still outstanding from a previous statement. **Total and enter on Line 5.**

2. _____ Enter ending S4 balance from statement

3. + _____ Enter total from Line 3 of *Deposits Not Listed on Your Statement* chart below

4. _____ Subtotal of lines 2 and 3

5. — _____ Total from Line 5 of *Checks and Debits Not Listed on Your Statement* chart below

6. _____ Subtract line 5 from line 4 and enter. **This is your Account Balance.**

7. _____ Enter check register balance

8. + _____ Review your statement, and total any deposits or other credits that are listed on your statement, but not listed in your check register. Enter the total amount here. Also enter that amount in your check register.

9. _____ Subtotal of lines 7 and 8

10. — _____ Review your statement, and total any withdrawals or other debits that are listed on your statement, but not listed in your check register. Enter the total amount here. Also subtract that amount from your check register.

11. _____ Subtract line 10 from line 9 and enter. **This is your Check Register Balance**.
It should now be the same as the Account Balance on line 6.

Deposits Not Listed on Your Statement

Date	Amount
	3. Total *Enter on Line 3 above.*

Checks and Debits Not Listed on Your Statement

Check #	Date	Amount
		5. Total *Enter on Line 5 above.*