

HOW TO BECOME A SELECT EMPLOYEE OR ORGANIZATION GROUP AFFILIATE

To offer credit union membership to your employees/members, please send a copy of the membership request letter below, on your company letterhead to Police and Fire Federal Credit Union. Both the Police and Fire Federal Credit Union Board of Directors and the National Credit Union Administration will review this letter for approval as a Select Employee Group. A Business Development representative from PFFCU will contact you to schedule enrollment sessions for your employees/members, once your group has been approved.

SAMPLE LETTER (on your company letterhead)

Date

Vice President
Business Development
Police and Fire Federal Credit Union
3330 Grant Avenue
Philadelphia, PA 19114

Dear _____:

On behalf of (*your company or organization's name*), I would like to request Police and Fire Federal Credit Union membership for our (*total number of employees or members*) employees/members. Our legal name is (*your company or organization's legal name*) and our organization was founded/formed on (*date*). We currently do not offer our employees/members membership in any other credit union.

We are located at (*your complete address including city state and zip code*), which is within (*X miles*) of the nearest Police and Fire Federal Credit Union branch office at (*address of nearest PFFCU Branch*).

For those employees who request it, we will provide Direct Deposit and/or Payroll Deduction to their Credit Union account. (*This sentence is optional*)

Thank you for your consideration in this matter. We look forward to offering our staff the many benefits of membership in Police and Fire Federal Credit Union.

Sincerely,
Name
Title